

ORDINARY MEETING

MINUTES

THURSDAY 26TH AUGUST 2021

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held Electronically via the Lifesize app
on Thursday 26th August 2021 commencing at 8:44 am

Present:

COUNCILLORS	MJ Quigley	Chair
	KR Irving	
	MJ Beach	
	HJ Druce	
	BD Williamson	
	SJ Derrett	
	KL Walker	
	AJ Brewer	
	P Serdity	
	STAFF MEMBERS	G Woodman
D Arthur		Divisional Manager Finance & Administration (DMFA)
R Lawford		Divisional Manager Engineering Services (DMES)
M Stephens		Manager Health & Development Services (MHD)
J Burtenshaw		Executive Assistant (EA)

APOLOGIES

Apologies were tendered on behalf of Councillor Taylor and Councillor Higgins who were absent due to external commitments, and it was **MOVED** Derrett/Serdity that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
170.8.21

CONFIRMATION OF MINUTES

MOVED Serdity/Druce that the Minutes of the Ordinary Meeting of Council held on Thursday, 22nd July 2021 be adopted as a true and correct record of that Meeting.

Carried
171.8.21

DISCLOSURES OF INTERESTS

Councillor Derrett declared a non-pecuniary interest in regards to Item 3 Divisional Manager Finance & Administration Report - Works Progress Reports – Finance & Administration Projects and advised that she would vacate the meeting and take no part in the debate or voting on the matter.

MAYORAL MINUTE(S)

Nil.

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REPORTS OF COMMITTEES

Sporting Facilities Committee (S21-2.1)

MOVED Williamson/Irving that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 4th August 2021 be received and noted and the following recommendations be adopted:

Item 6 Reports From The Centre Manager (S21-2)

- MHD - A
Chk Lst
1. Heating and Cooling of the indoor court and gym area at the Warren Sporting and Cultural Centre be included as a Future Grants Project.
 2. The construction of an additional change room / toilet amenities block at Victoria Park be included as a Future Grants Project.

Item 7 Carter Oval Sporting Precinct Including Warren War Memorial Swimming Pool Upgrading Project – Update Plans, Projects Grant Success and Programs (P1-7.3, S19-2)

GM - A
Chk Lst

The amended version 4 Map be circulated to Sporting Facilities Committee Members for final critique, and the proposed plan be distributed to the public for final consultation.

Item 8 Victoria Oval and Oxley Park - Plan of Management (P1-7.9, P1-7.11)

- MHD - A
Chk Lst
1. Feedback and/or comments from reviewing the Victoria Oval and Oxley Park Plan of Management be provided to enable the document to be finalised for adoption.
 2. Final schematic of Victoria Park including transfer of sporting assets to Carter Oval be completed with the plan to be advertised and community consultation undertaken.

**Carried
172.8.21**

Warren Public Arts Committee (C14-3.29)

MOVED Serdity/Williamson that the Minutes of the Warren Public Arts Committee Meeting held on Monday, 9th August 2021 be received and noted and the following recommendations be adopted:

Item 5.1 Warren Stafford Street Water Reservoir Mural Finalisation (C14-3.29)

DMES - A
Chk Lst

That Council approve the final Sam Brooks 3D Sporting Concept Murals for the Stafford Street Water Tower, Warren with the persons shown in the mural to be not identifiable but used as the basis for the mural and that the concept design be used as a collaboration with another artist if required.

Item 5.4 Regional Arts Fund (C14-3.29)

GM - A
Chk Lst

That the Committee provide details of any suitable projects for the Regional Arts Fund to allow staff to arrange appropriate grant applications with the suggestion that the photography display on shop fronts be used as a grant application.

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REPORTS OF COMMITTEES

CONTINUED

Warren Public Arts Committee

Continued

Item 5.5 Warren Shire Council Public Art Masterplan

(C14-3.29)

GM - A
Chk Lst

That Council adopt the Warren Shire Council Public Art Masterplan with the final version of the Warren Shire Public Arts Masterplan to include appropriate Beemunnel Heritage Trail photos and the Table Tennis sculpture photo in the Public Art Trails.

Carried
173.8.21

Plant Committee

(C14-3.8)

DMES - A
Chk Lst

MOVED Brewer/Beach that the Minutes of the Plant Committee meeting held on Tuesday, 10th August 2021 be received and noted and the following recommendations be adopted:

Item 6.3 2021/2022 Plant Replacement Program

(P2-5.39)

That the following light vehicles be considered for replacement in 2021/2022 in the priority detailed and subject to availability of funds:

Plant 56 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$18,000) replace now;

Plant 62 - Toyota Hilux Single Cab 2x4 Tipper (estimated change-over cost – \$18,000) April 2022 for 2022/2023;

Plant 236 – Toyota Hilux Extra Cab 2x4 (estimated change-over cost – \$18,000) April 2022 for 2022/2023;

Plant 240 – Toyota Aurion (estimated change-over cost – \$22,000) Probably 2022/2023;

Plant 241 - Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$13,000) Probably 2022/2023;

Plant 242 – Toyota Kluger Wagon (estimated change-over cost – \$10,000) Probably 2022/2023; and

Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replace now.

DMES - A
Chk Lst

That the following heavy plant be considered for replacement in 2021/2022 subject to availability of funds:

Plant 15 - Kioti Daedong Tractor (estimated change-over cost - \$30,000);

Plant 21 - Tractor John Deere (estimated change-over cost - \$35,000);

Plant 1168 - Excavator JCB 8018 (estimated change-over cost - \$15,000);

Plant 107 – Isuzu FVZ193A (Dump Truck) (estimated change-over cost - \$225,000) (subject to a further report);

New Tipping Trailer (estimated cost - \$90,000) (subject to a further report);

Plant 751 – Pressure cleaner Monsoon 100TR (estimated change-over cost - \$1,000);

Plant 774 – Fountain Proline V4 Liquid Marker (estimated change-over cost - \$500); and

Plant 112 – Trailer with Kubota ASKA 180B generator (estimated change-over cost - \$5,000).

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REPORTS OF COMMITTEES

CONTINUED

Plant Committee

Continued

DMES - A Chk Lst That a further report be provided to the Committee to finalise the 2021/2022 Heavy Plant Replacement Program to allow the determination of other heavy plant items to be replaced in 2021/2022.

DMES - A Chk Lst That a future report be provided to the Committee to do further analysis on the purchase of two (2) tipping truck and quad super tipping trailer combinations verse a road train truck, two (2) tri-axle side tipper and road train dolly combination.

Item 6.4 Proposed Amendments to Motor Vehicle Policy

(P13-1, S12-2)

DMES - A Chk Lst That the current Motor Vehicle Policy (Car Group Standards) be amended as following to reflect the change in motor vehicle costs and the required employee contributions:

LEVEL	CAR GROUP STANDARD	Employee Contributions
Group 1 General Manager (Full Private Use)	Vehicle to the value of \$75,000 inclusive of on-road costs (full registration and stamp duty and dealer delivery costs) ex gst	\$208 per week adjusted as at 1 st April Annually to CPI, for a fully maintained vehicle.
Group 2 Divisional Managers (Full Private Use)	Vehicle to the value of \$70,000 inclusive of on-road costs (full registration and stamp duty and dealer delivery costs) ex gst	\$208 per week adjusted as at 1 st April Annually to CPI, for a fully maintained vehicle.
Group 3 Managers (Full Private Use)	Vehicle to the value of \$60,000 inclusive of on-road costs (full registration and stamp duty and dealer delivery costs) ex gst	\$156 per week adjusted as at 1 st April Annually to CPI, for a fully maintained vehicle.
Group 4 Other Employees where circumstances dictate the need for the provision of a Council motor vehicle (as per paragraph 7.2 of this policy). (Private use determined by the General Manager on a case by case basis)	Type of vehicle determined by the Executive where primary consideration is work/duty suitability – such as a utility.	Where the General Manager approves private use – \$156 per week adjusted as at 1 st April Annually to CPI, for a fully maintained vehicle.

Carried
174.8.21

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REPORTS OF COMMITTEES

CONTINUED

Roads Committee

(C14-3.28)

MOVED Druce/Beach that the Minutes of the Roads Committee Meeting held on Wednesday, 11th August 2021 be received and noted and the following recommendations be adopted:

ITEM 5.1 WARREN ROAD REHABILITATION SEGMENT 28, 30 & 32

(R4-10, R4-1.40)

DMES - A
Chk Lst

That the changes to the scope of this joint Roads of Strategic Importance (ROSI) and Fixing Country Roads grant project supposedly providing for the rehabilitation of Segments 28, 30 and 32 of the Warren Road be accepted and Council make representations to Local Member Mark Coulton and the Transport for NSW Western Manager to ensure that the project is properly funded to allow the rehabilitation of Warren Road, Regional Road 7515 Segments 28,30 and 32 project to be completed to the appropriate standard.

Carried
175.8.21

Manex

(C14-3.4)

GM - A
Chk Lst

MOVED Irving/Serdity that the Minutes of the Manex Meeting held on Tuesday, 17th August 2021 be received and noted and that the Divisional Manager Engineering Services be added to the attendees of this meeting.

Carried
176.8.21

Warren Local Emergency Management Committee

MOVED Derrett/Druce that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 10th August 2021 be received and noted.

Carried
177.8.21

DELEGATES REPORTS

Item 1 Mining & Energy Related Councils (NSW) Inc.

(C14-6.3)

MOVED Irving/Druce that the Minutes of the Mining & Energy Related Councils (NSW) Inc. Ordinary Meeting held on Friday, 30th July 2021 be received and noted.

Carried
178.8.21

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist

(C14-7.4)

MOVED Serdity/Derrett that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried
179.8.21

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GENERAL MANAGER'S REPORTS

CONTINUED

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Irving/Walker that the information be received and noted and that the Mining and Energy Related Councils Meeting was held on the 30th July 2021.

**Carried
180.8.21**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1, G4-1.43)

MOVED Derrett/Williamson that the information be received and noted.

**Carried
181.8.21**

Item 4 Local Government Union Picnic Day (S12-2.1)

GM - A
Chk Lst

MOVED Druce/Serdity that Council approve the Local Government Union Picnic Day in accordance with the Local Government (State) Award 2020 being Monday, 27th September 2021 and if required as a result of any current Covid-19 Stay at Home Orders or restrictions, the General Manager be delegated the authority to approve a further appropriate change in date.

**Carried
182.8.21**

ITEM 5 Local Government NSW Annual Conference (S6-4)

GM - A
Chk Lst

MOVED Derrett/Serdity that:

1. The information be received and noted;
2. Councillors to advise if they require registration for the online Local Government NSW (LGNSW) Annual Conference on Monday, 29th November 2021;
3. Council approve the attendance of the Mayor, Deputy Mayor, General Manager and up to one (1) interested Councillor to the LGNSW Special Conference on Monday, 28th February 2022 to Wednesday, 2nd March 2022;
4. Council nominate the Mayor as the voting delegate for the Online LGNSW Annual Conference and LGNSW Board Election; and
5. Council nominate the Mayor as the voting delegate for the LGNSW Special Conference.

**Carried
183.8.21**

Item 6 Local Government NSW Special Conference Motions (S6-4)

GM - A
Chk Lst

MOVED Walker/Serdity that:

1. The information be received and noted;
2. The following subjects be used for Motions to the LGNSW Special Conference:

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 6 Local Government NSW Special Conference Motions Continued

- Drought funding in a similar fashion to Covid relief payments (has been considered but needs to be progressed further);
 - Burrendong Dam storage capacity increase (has been considered but needs to be progressed further);
 - Betterment for flood restoration;
 - Emergency planning for natural disasters like mice;
 - Improved telecommunications facilities; and
 - The improved rural and remote area health services and general practitioner recruitment.
 - Dissemination of information that is accurate and timely in regards to Covid-19 from the NSW Health on non-residents being listed as Covid-19 cases.
 - Improve transmission networks for solar energy development particularly where communities are positive in supporting development of this nature.
3. Councillors to advise at the Council Meeting of other subjects to be used for Motions to the LGNSW Special Conference.
4. The Mayor and General Manager be responsible for formulating the actual Motions to the LGNSW Special Conference, following determination by Council of the subject matter.

**Carried
184.8.21**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – June 2021 (B1-10.16)

MOVED Walker/Williamson that the Statements of Bank and Investments Balances as at 31st July 2021 be received and noted.

**Carried
185.8.21**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Serdity/Williamson that the information be received and noted.

**Carried
186.8.21**

At this point in the meeting, the time being 10.07 am Councillor Derrett left the meeting.

Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)

MOVED Williamson/Serdity that the information be received and noted.

**Carried
187.8.21**

At this point in the meeting the time being 10.11 am, Councillor Derrett re-joined the meeting.

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 Financial Reports for the Year Ended 30th June 2021 (A1-5.39)

DMFA - A
Chk Lst

MOVED Serdity/Walker that:

1. The necessary elected members and staff be authorised to sign the Statement by Councillors and Managements on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30th June 2021;
2. Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110; and
3. Council delegate to the General Manager the authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as required under Section 418 (1) of the Local Government Act, 1993.

**Carried
188.8.21**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Druce/Williamson that the information be received and noted.

**Carried
189.8.21**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Brewer/Williamson that the information be received and noted.

**Carried
190.8.21**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Williamson/Druce that the information be received and noted.

**Carried
191.8.21**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Derrett/Druce that the information be received and noted.

**Carried
192.8.21**

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MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

CONTINUED

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Irving/Williamson that the information be received and noted.

**Carried
193.8.21**

Item 3 Partnership Agreement Service NSW for Business (R6-6)

MHD - A
Chk Lst

MOVED Derrett/Walker that:

1. Council delegates authority to the General Manager to enter into an agreement with Service NSW; and
2. Any necessary documents be authorised for execution under the Common Seal of Council.

**Carried
194.8.21**

Item 4 Environment and Waterways Alliance Agreement (C12-3.2)

MOVED Irving/Walker that the information be received and noted.

**Carried
195.8.21**

MEETING BREAK

At this point in the meeting, the time being 10.38 am, Council adjourned for a meeting break.

RESUMPTION

The meeting resumed at 10.52 am.

CONFIDENTIAL ITEM

MOVED Druce/Serdity that the Council proceed into the Committee of the Whole Closed Council, the time being 10.53 am to consider matters in accordance with Section 10A(2)(d)(i) and Section 10A(2)(e)(g) of the Local Government Act.

**Carried
196.8.21**

MOVED Druce/Serdity that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Section 10A(2)(d)(i) and Section 10A(2)(e)(g) of the Local Government Act.

**Carried
197.8.21**

Council resumed in Open Council at 12 noon.

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CONFIDENTIAL ITEM

CONTINUED

Item 1 Netwaste Tender for Collection and Recycling Scrap Metal F2959 (G2-4.3)

MHD - A
Chk Lst

MOVED Williamson/Walker that Council accepts the NetWaste tender submitted by Sims Metal for Collection and Recycling of Scrap Metal for the initial two (2) year term with extensions as required and sign the required contract documentation.

Carried
198.8.21

Item 2 Construction of Council Houses Lot 58 DP872884 8 Deacon Drive and Lot 52 DP872884 21 Deacon Drive, Warren (P16-18.26, P16-18.25)

MHD - A
Chk Lst

MOVED Williamson/Walker that:

1. The information be received and noted including the preparations for a court hearing in the NSW Civil and Administrative Tribunal (NCAT) Consumer Division on the matter;
2. Council endorse the work already undertaken by the General Manager in regard to this matter; and
3. A further report be provided to determine a final direction on the matter.

Carried
199.8.21

There being no further business the meeting closed at 12.03 pm.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 23RD SEPTEMBER 2021 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. .9.21

.....
GENERAL MANAGER

.....
MAYOR